



Call for Applications 2019

Freiburg Research Services (FRS)
Internationale Graduiertenakademie (IGA)

1. Personal Data

Surname	
First name	
Street, house no.	
Postal code, city	
Telephone	
E-mail	

Gender	male <input type="checkbox"/>	female <input type="checkbox"/>	other <input type="checkbox"/>
Date of birth			
Nationality			
Child(ren)			

2. Information on Dissertation Project

I wish to apply for a scholarship as per the State Law on Graduate Funding and the Statutes of the University of Freiburg on the Implementation of the State Law on Graduate Funding for the preparation of a doctorate.

At the faculty	
In the field / at the department	

Topic of dissertation project	
Primary dissertation supervisor	
Secondary dissertation supervisor	



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Beginning of dissertation project	
Anticipated completion of dissertation project	
Requested duration of scholarship	From: till: amount of months:

3. Information on Academic background

Previous studies and examinations (with grades) (if necessary use additional page)

from	till	at (University, place)	Program degree	Grade	Month/ year of the examination

Other academic achievements (publications etc.)
(use additional page if necessary)

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4. Further information

Have you already received another scholarship for your dissertation project?	yes <input type="checkbox"/> no <input type="checkbox"/>
From what public or private organization?	
How much funding did you receive?	
For what period of time?	
What type (e.g. allowance for materials or travel expenses)?	



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V. Declaration of Applicant

In the case that I receive a scholarship, I promise to adhere to the following:

1. I promise to make all necessary and reasonable efforts to complete my dissertation project.
2. I promise to adhere to the rules of good academic practice.
3. I promise to refrain from engaging in activities or training programs which are not compatible with an LGFG scholarship. According to § 5 of the Statutes of the University of Freiburg on the Implementation of the State Law on Graduate Funding dissertation project and an employment relationship are compatible if they are separable with regard to their content as well as the time and place at which they are performed. If you will be in an employment relationship with the University of Freiburg while receiving the scholarship or if you plan to enter into an employment relationship with the University during this period, you must notify the Human Resources Department of the scholarship as early as possible.
4. I promise to inform the University of Freiburg if I make any changes to my dissertation project or discontinue work on it.
5. I promise to provide the University of Freiburg with all information required by the LGFG and the Statutes of the University of Freiburg on the Implementation of the State Law on Graduate Funding as well as any changes to this information. This includes changes in
 - my level of income,
 - my marital status,
 - the number of children I am raising, and the amount of child benefits I receive from the government.
6. I promise to inform the University of Freiburg of changes in my address without delay for the period in which I am receiving a scholarship or in which I am under obligation to complete progress reports.
7. I promise to send the report (§ 9 LGFG) without waiting for a request.

VI. Right of Revocation

The scholarship may be revoked if

- the recipient provided incorrect or incomplete information to obtain the scholarship;
- the recipient fails to fulfill obligations or fails to fulfill them within set time limits;
- the recipient uses the scholarship for purposes other than those intended;
- the university stops receiving the necessary funds from its financial backer.

I hereby declare that I have not knowingly provided any false information on this application, including the enclosed statements. I am aware that I will be required to pay back all or part of my scholarship if it is found that I have knowingly provided false or incomplete information.

Place, Date

Signature

The legal foundations for the collection of your data are the State Law on Graduate Funding (LGFG) from 23 July 2008 and the Statutes of the University of Freiburg on the Implementation of the State Law on Graduate Funding from 27 September 2019 as well as the guidelines on the Implementation of the State Law on Graduate Funding from 12 April 2018.



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Inquiries: lgfg@frs.uni-freiburg.de
Phone: 0761/203-6813

Please send all application documents to

lgfg@frs.uni-freiburg.de

and

University of Freiburg
Freiburg Research Services
International Graduate Academy
„Completion scholarship“
Fahnenbergplatz
D-79085 Freiburg

Documents attached:

1. Description of your dissertation project (12 pages max.). It must include an account of your previous academic work and work for your dissertation project you have accomplished so far as well as a schedule and plan for completing it;
2. Letters of recommendation from two professors, junior professors, or other persons authorized to supervise dissertation projects. At least one of them must be a faculty member of the University of Freiburg. The letters of recommendation must be sent directly to the IGA by the reviewer or included with your application in a sealed envelope.
3. Curriculum vitae
4. A copy of your university examination certificates (intermediate examination certificates/ bachelor's degree certificate);
5. A copy of your university diploma;
6. If applicable, any documents providing evidence of academic achievements, relevant practical experience, and qualifications earned at or outside of the university

Please note that we can only accept your application and pass it on to the grants commission if it contains all the documents listed above. A screening of your documents in advance of deadlines is not possible. Therefore, please make sure your application contains all of these documents before submitting it. Thank you very much in advance.